

Wednesday, December 6, 2023  
Regular Meeting

Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731

7:00 PM

At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.

## A. Call to Order

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Subject : 1. Notice of Meeting  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order  
Access : Public  
Type : Procedural

## Public Content

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on December 6, 2023, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mr. Albert Miller, Board President  
Mrs. Cristy Mangano, Board Vice President

Mrs. Alexandria Langenberger, Board Member

Dr. Stephen Levine, Board Member

Dr. Denise Lowe, Board Member

Mrs. MaryRose Malley, Board Member

Mr. Joseph Mauer, Board Member

Mrs. Jennifer Okerson, Board Member

Mr. Ira Thor, Board Member

Subject : 2. Board Goals  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order  
Access : Public

Type : Procedural

## Public Content

### Howell Township Board of Education Strategic Plan Aligned Goals

#### Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

#### Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

#### Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

#### Boardsmanship

Enhance governance through procedures that sustain trust between board members.

#### Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

Subject : 3. Statement to the Public  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order  
Access : Public  
Type : Procedural

## Public Content

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject : 4. District Goals  
Meeting : Dec 6, 2023 - Regular Meeting

Category : A. Call to Order  
Access : Public  
Type : Procedural

## Public Content

District Goals 23-24
<p><b>Learner Success:</b></p> <p>Identify and close learning gaps through explicit instruction, small-group learning experiences, and bolster classroom cultures of learning.</p>
<p><b>District Culture &amp; Climate:</b></p> <p>Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.</p>
<p><b>Community Interaction:</b></p> <p>Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.</p>
<p><b>Operations:</b></p> <p>Establish and implement a district-wide plan that maximizes facility utilization, inclusive of attendance boundaries that will optimize opportunities for all learners.</p>

Subject : 5. Roll Call  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order  
Access : Public  
Type : Procedural

Subject : 6. Salute to Flag  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order  
Access : Public  
Type : Procedural

Subject : 7. Statement of Mission and Vision Statement  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order

Access : Public  
Type : Procedural  
Subject : 8. Announcement by President  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : A. Call to Order  
Access : Public  
Type :

## Public Content

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on November 28, 2023.

### B. Comments

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Subject : 1. Board President's Comments  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : B. Comments  
Access : Public  
Type : Information

### C. Recognitions

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Subject : 1. Student/Staff Recognitions  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : C. Recognitions  
Access : Public  
Type : Information

## Public Content

1. Retirees
2. Board Member Recognition

### D. Executive Session

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Subject : 1. Enter into Executive Session  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : D. Executive Session  
Access : Public  
Type : Action

Recommended Action :

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the Act) provides that the Howell Township Board of Education may hold an Executive Session from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.  
NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. Personnel

Subject : 2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session

Meeting : Dec 6, 2023 - Regular Meeting

Category : D. Executive Session

Access : Public

Type : Information

## E. Reports

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Subject : 1. Superintendent's and Board Secretary's Reports

Meeting : Dec 6, 2023 - Regular Meeting

Category : E. Reports

Access : Public

Type : Information, Reports

## Public Content

1.

## F. Committee Updates and Liaison Reports

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Subject : 1. Updates and Reports

Meeting : Dec 6, 2023 - Regular Meeting

Category : F. Committee Updates and Liaison Reports

Access : Public

Type :

## File Attachments

[Draft minutes November 20 2023.docx \(34 KB\)](#)

[CI Highlights 11\\_27\\_23 .pdf \(80 KB\)](#)

## G. Discussion Items

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Subject : 1. Discussion Items May Result In Board Action

Meeting : Dec 6, 2023 - Regular Meeting

Category : G. Discussion Items

Access : Public

Type : Discussion

## Public Content

1. Entry Age

## H. Comments from Public

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Subject : 1. Public Comment Statement

Meeting : Dec 6, 2023 - Regular Meeting

Category : H. Comments from Public

Access : Public

Type : Information

## Public Content

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speakers comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is

expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

Subject : 2. Public Comments  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : H. Comments from Public  
Access : Public  
Type : Information

## Public Content

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## I. Executive Session

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Subject : 1. Enter into Executive Session-If Needed  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : I. Executive Session  
Access : Public  
Type : Action  
Recommended Action : WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the Act) provides that the Howell Township Board of Education may hold an Executive Session from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its

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NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. Personnel

Subject : 2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session

Meeting : Dec 6, 2023 - Regular Meeting

Category : I. Executive Session

Access : Public

Type : Information

## **J. Minutes and Correspondence**

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Subject : 1. Minutes

Meeting : Dec 6, 2023 - Regular Meeting

Category : J. Minutes and Correspondence

Access : Public

Type : Action, Minutes

Recommended Action : Approve the minutes of the November 15, 2023 Regular Board of Education Meeting and Executive Session minutes, as attached.

Minutes : [View Minutes](#) for Nov 15, 2023 - Regular Meeting

Subject : 2. Correspondence

Meeting : Dec 6, 2023 - Regular Meeting

Category : J. Minutes and Correspondence

Access : Public

Type : Information

## **Public Content**

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **K. Unfinished Business**

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Subject : 1. Unfinished Business

Meeting : Dec 6, 2023 - Regular Meeting



Category : K. Unfinished Business  
Access : Public  
Type : Discussion

## **L. New Business - Consent Agenda**

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Subject : 1. Approval of Consent Agenda  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : L. New Business - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Motion to approve consent agenda and any addenda items as recommended by the Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

## **M. Enrollment**

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## **N. 0000 Bylaws-Consent Agenda**

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Subject : 1. First Reading Bylaws 0155  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : N. 0000 Bylaws-Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Bylaws 0155 - Board Committees

### **File Attachments**

[Bylaws 0155 Board Committees 1st Read.pdf \(115 KB\)](#)

## **O. 1000 Administration-Consent Agenda**

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Subject : 1. First Reading Policy 1642.01  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : O. 1000 Administration-Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 1642.01 - Sick Leave

### **File Attachments**

[P 1642.01 1st Read.pdf \(108 KB\)](#)

Subject : 2. First Reading Regulation 1642.01  
Meeting : Dec 6, 2023 - Regular Meeting

Category : O. 1000 Administration-Consent  
Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Regulation 1642.01 -  
Sick Leave

## File Attachments

[R 1642.01 Sick Leave 1st Read.pdf \(176 KB\)](#)

## **P. 2000 Programs - Consent Agenda**

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Subject : 1. Approval of NJ Commission for the Blind and  
Visually Impaired  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : P. 2000 Programs - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve the request to provide service contract, Level 1  
Services, from the New Jersey Commission for the Blind  
and Visually Impaired for a student for the 2023-2024  
school year at a total cost of \$2,200.00.

Subject : 2. First Reading Policy 2270  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : P. 2000 Programs - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 2270 - Religion in  
the Schools

## File Attachments

[P 2270 Religion in the Schools 1st Read .pdf \(107 KB\)](#)

Subject : 3. First Read Policy 2415.50  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : P. 2000 Programs - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve Frist Read of Policy 2415.50 - Title I - Parent  
and Family Engagement

## File Attachments

[P 2415.50 Title I Parent and Family Engagement 1st Read.pdf \(163 KB\)](#)

Subject : 4. First Reading Policy 2419  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : P. 2000 Programs - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Reading of Policy 2419 - School Threat Assessment Teams

## File Attachments

[P 2419 School Threat Assessment Teams 1st Read.pdf \(160 KB\)](#)

Subject : 5. First Reading Regulation 2419  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : P. 2000 Programs - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Regulation 2419 - School Threat Assessment Teams

## File Attachments

[R 2419 - School Threat Assessment Teams 1st Read.pdf \(222 KB\)](#)

Subject : 6. Approval of Learning Acceleration Software  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : P. 2000 Programs - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the following learning acceleration software \_\_\_\_\_ at a cost of \$ \_\_\_\_\_. (Title \_\_\_\_ Grant Funded).

# Public Content

## Q. 3000 Professional Staff - Consent Agenda

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Subject : 1. Appointment of Teacher  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Appoint Elaina Lacqua the position of English as a Second Language Teacher at Adelpia, at Step 1 BA, \$57,800, prorated, effective January 2, 2024, or sooner. (Rpl. S. Antico- Resignation) \*PENDING CERTIFICATION

Subject : 2. Appointment of Teacher

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Appoint Gretchen Davidian to the position of English as a Second Language Teacher at \_\_\_\_\_ School, at Step \_\_\_\_, \$\_\_\_\_\_, prorated, effective January 2, 2024. (NEW SECTION) \*PENDING CRIMINAL HISTORY

Subject : 3. Appointment of Teacher

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Appoint Dipika Khanwani to the position of English as a Second Language Teacher at Greenville, at Step 1 BA, \$57,800 prorated, effective January 2, 2024 or sooner (New Section). \*PENDING CRIMINAL HISTORY

Subject : 4. Approval of LOA for Teacher

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following leave of absence for Alana Egan, Itinerant Art Teacher:

## Public Content

LEAVE	FROM	THROUGH
Maternity Leave	March 4, 2024	March 18, 2024
With Pay	(11 sick days)	
With Benefits		

Extended Maternity Leave	March 19, 2024	June 14, 2024
Without Pay		
Without Benefits		

Subject : 5. Approval of Supplemental Language Arts Teacher

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve Megan Watson, Resource Center Teacher at Middle School South, to teach additional Supplemental Language Arts at a stipend of 11% of her base salary retroactive to October 30, 2023.

## Public Content

Subject : 6. Approval of High Intensity Tutoring Interventionists

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following staff members for the High Intensity Tutoring Interventionists for the 2023-2024 school year.

## Public Content

NAME	SCHOOL

Subject : 7. Approval of Internship(s)

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following individual(s) to complete their

internship(s) requirements in the Howell Township Public Schools for the 2023-2024 school year: \*PENDING  
CRIMINAL HISTORY

## Public Content

NAME	TIME	SCHOOL
Channie Kramer*, University of Cincinnati	January 2, 2024 - June 30, 2024 Internship	Sarena Berkowitz, Land O'Pines
Katherine Speers* , Brookdale Community College	January 2, 2024-June 30, 2024 Internship	Jain Miller, Adelphia
Devora Schiff*, Nova Southeastern University	January 2, 2024 - April 30, 2024 Internship	Sarena Berkowitz, Land O'Pines

Subject : 8. Approval of Tuition Reimbursement  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2023-2024 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

## File Attachments

[Tuition Reimbursement 12.6.23.pdf \(52 KB\)](#)

Subject : 9. Appointment of New Teacher Mentor(s)  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Appoint the following New Teacher Mentor(s) for the 2023-2024 school year:

## Public Content

<b>NAME</b>	<b>MENTOR/SCHOOL</b>	<b>PAYMENT</b>
Caterina Tribuzio	KelliRose Flitton/LOP	\$525.00

Subject : 10. Approval of Classroom Observation(s)  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

## Public Content

<b>NAME</b>	<b>TIME</b>	<b>SCHOOL</b>
Hunter Blair, Stockton University	January 16, 2024 - May 3, 2024 80 Hours Observation	Melissa Hohmann, MSS

Subject : 11. Approval of Staff Transfer(s)  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the attached staff transfers for the 2023-2024 school year.

## File Attachments

[Staff Transfers.pdf \(95 KB\)](#)

Subject : 12. Approval of Substitute Teacher(s) \$115 Per Day  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the following individual(s) to the position of Substitute Teacher(s) for the 2023-2024 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

# Public Content

Catie Cannatelli*	Tyler Butkus*
Julia Valgenti*	Julia Tesoriero*
Sydney Cassone*	Daniel Aranguren*
Scott Neaves*	Kiersten Withstandley*

Subject : 13. Approval of Substitute Teacher(s) \$130 Per Day

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following individual(s) to the position of Substitute Teacher(s) for the 2023-2024 school year at the rate of \$130 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

# Public Content

Barbara Garrett*	
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Subject : 14. Appointment of After School Academic Support Programs

Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Appoint the following individual as After School Academic Support Advisor for the 2022-2023 school year, at a stipend of \$1,000 each per grade level:

# Public Content

<u>NAME/SCHOOL</u>	<u>GRADE LEVEL</u>	<u>SUBJECT</u>
Julie Ebeling/MSN	6/7/8	Math
Annie Simineri/MSN	6/7	ELA



Joan Chinchilla/MSN	8	ELA
Danielle Cusanelli/MSS	6/8	ELA
Gianna Ascioffa/MSS	7/8	ELA
Lisa Petrillo/MSS	6/7	Math
Melissa Flores/MSS	7/8	Math

Subject : 15. First Reading Policy 3161  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 3161 - Examination of Cause

### File Attachments

[P 3161 Examination of Cause 1st Read .pdf \(135 KB\)](#)

Subject : 16. First Reading Policy 3212  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 3212 - Attendance

### File Attachments

[P 3212 Attendance 1st Read.pdf \(142 KB\)](#)

Subject : 17. First Reading Regulation 3212  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 3212 - Attendance

### File Attachments

[R 3212 Attendance 1st Read.pdf \(149 KB\)](#)

Subject : 18. First Reading Policy 3324  
Meeting : Dec 6, 2023 - Regular Meeting

Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 3324 - Right of Privacy

## File Attachments

[P 3324 Right of Privacy 1st Read.pdf \(140 KB\)](#)

Subject : 19. Abolish Policy 3432  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Abolish Policy 3432 - Sick Leave

## File Attachments

[Policy 3432 Sick Leave.pdf \(18 KB\)](#)

Subject : 20. Authorization of Workshop Mileage and Registration  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : Q. 3000 Professional Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

## File Attachments

[Workshop Sheet.pdf \(60 KB\)](#)

## **R. 4000 Support Staff - Consent Agenda**

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Subject : 1. Appointment of Paraprofessional(s) for Special Education  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Appoint the following to the position of Paraprofessional

(s) for Special Education, at Step 1, \$28,675, prorated.  
\*PENDING CRIMINAL HISTORY

## Public Content

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE</u>
Cindy Petrocelli*	MSS	1/2/2024
Alexa Battaglia*	Memorial	1/2/2024
Evan Conway*	Middle School South	1/2/2024

Subject : 2. Appointment of Paraprofessional(s) for  
Preschool

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Appoint the following to the position of Paraprofessional  
(s) for Preschool, at Step 1, \$28,675, prorated.  
\*PENDING CRIMINAL HISTORY

## Public Content

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE</u>
Jessica Uveges*	LOP	1/2/2024

Subject : 3. Approval of LOA for  
Paraprofessional

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent  
Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following leave of absence for Doreen  
Serpico, Paraprofessional for Preschool at Land O'Pines  
School:

## Public Content

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	December 22, 2023	January 5,2024
WithPay	(5 sick days)	

With Benefits		
Extended Medical Leave	January 8, 2024	January 19, 2024
Without Pay	(2 weeks)	
With Benefits		

Subject : 4. Amendment of LOA for Paraprofessional

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Amend the following leave of absence for Mary Brody, Paraprofessional for Preschool at Land O'Pines:

## Public Content

LEAVE	FROM	THROUGH
Medical Leave	December 8, 2023	January 19,2024
Without Pay	(5weeks)	
With Benefits		

Subject : 5. Approval of Substitute Paraprofessional(s)

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following to the position of Substitute Paraprofessional(s) for the 2023-2024 school year at the rate of \$105 per day, as needed.

## Public Content

Karen Eckelson*	
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Subject : 6. Approval of Interpreter/Translator(s)

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the following staff to provide services of Interpreter /Translator for the 2023-2024 school year at \$30.00 per hour, based on need and availability. \*PENDING CRIMINAL HISTORY

## Public Content

Nereyeda Guerrero*Retroactive to 10/29/2023	Julia Valgenti*
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Subject : 7. Approval of Substitute Bus Driver  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Appoint Melissa McFadzean to the position of Substitute Bus Driver for the 2023-2024 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$24.44 per hour, effective December 14, 2023. \*Pending Criminal History and Pre-Employment drug screen\*

Subject : 8. Resignation of Cafeteria Aide  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Accept, with regret, the resignation of Frances Trupia, Cafeteria Aide at Taunton School, effective November 15, 2023.

Subject : 9. Resignation of Cafeteria Aide  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Accept, with regret, the resignation of Brianna Newton, Cafeteria Aide at Taunton School, effective November 28, 2023.

Subject : 10. Approval of Transfer to Cafe Aide  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the transfer of Monica Garzon from Hourly Custodian with the Buildings and Grounds Department to Café Aide at a rate of \$15.75 per hour effective December 7, 2023.

Subject : 11. Approval of Transfer to Night Head Custodian

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the transfer of Bobbi Kass from Custodian at Aldrich School to the position of Night Head Custodian at Aldrich School, effective December 7, 2023 at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated. (Replacing Sharon Giacomantonio - Retirement)

Subject : 12. Approval of Transfer to Day Head Custodian

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the transfer of Mira Stamenkovich from Night Head Custodian at Middle School South to the position of Day Head Custodian at Adelpia School, effective January 1, 2024 at Step 20, \$70,865, prorated. (Replacing Sandia Regus - Retirement)

Subject : 13. Resignation of Groundsman

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Accept, with regret, the resignation of Justin Borges, Fulltime Groundsman with the Buildings and Grounds Department, effective December 1, 2023.

Subject : 14. First Reading Policy 4161

Meeting : Dec 6, 2023 - Regular Meeting

Category : R. 4000 Support Staff - Consent Agenda

Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 4161 - Examination of Cause

## File Attachments

[P 4161 Examination of Cause 1st Read.pdf \(168 KB\)](#)

Subject : 15. First Reading Policy 4212  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 4212 - Attendance

## File Attachments

[P 4212 Attendance 1st Read.pdf \(141 KB\)](#)

Subject : 16. First Read Regulation 4212  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Regulation 4212 - Attendance

## File Attachments

[R 4212 Attendance.pdf \(146 KB\)](#)

Subject : 17. First Reading Policy 4324  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : R. 4000 Support Staff - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 4324 - Right of Privacy

## File Attachments

[P 4324 Right of Privacy 1st Read.pdf \(141 KB\)](#)

Subject : 18. Abolish Policy 4432  
 Meeting : Dec 6, 2023 - Regular Meeting  
 Category : R. 4000 Support Staff - Consent Agenda  
 Access : Public  
 Type : Action, Action (Consent)  
 Recommended Action : Abolish Policy 4432 - Sick Leave

## File Attachments

[Policy 4432 Sick Leave.pdf \(13 KB\)](#)

## S. 5000 Pupils - Consent Agenda

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Subject : 1. Affirm HIB Report  
 Meeting : Dec 6, 2023 - Regular Meeting  
 Category : S. 5000 Pupils - Consent Agenda  
 Access : Public  
 Type : Action (Consent)  
 Recommended Action : Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the November 15, 2023 Board Meeting.

Subject : 2. Tuition Student - Jackson Township Board of Education  
 Meeting : Dec 6, 2023 - Regular Meeting  
 Category : S. 5000 Pupils - Consent Agenda  
 Access : Public  
 Type : Action, Action (Consent)  
 Recommended Action : Accept Tuition from Jackson Township Board of Education for two McKinney-Vento displaced students to attend the Howell Township Schools for the 2023-2024 school year.

## Public Content

School-Grade	Program	Tuition	Transportation
Greenville-Grade 2	Regular Education	\$16,598.00	\$889.45
Ramtown-Grade 5	Regular Education	\$16,598.00	\$752.61

Subject : 3. Tuition Student - Freehold Borough Board of Education  
 Meeting : Dec 6, 2023 - Regular Meeting  
 Category : S. 5000 Pupils - Consent Agenda



Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Accept tuition from Freehold Borough Board of Education for a McKinney-Vento displaced student to attend the Howell Township Schools for the 2023-2024 school year.

## Public Content

School-Grade	Program	Tuition	Transportation
MSS - Grade 6	Regular Education	\$16,676.00	\$715.90

Subject : 4. First Reading Policy 5116  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : S. 5000 Pupils - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Policy 5116 - Education of Homeless Children and Youths

### File Attachments

[P 5116 Education of Homeless Children and Youths 1st Read.pdf \(158 KB\)](#)

Subject : 5. First Reading Regulation 5116  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : S. 5000 Pupils - Consent Agenda  
Access : Public  
Type : Action, Action (Consent)  
Recommended Action : Approve First Read of Regulation 5116 - Education of Homeless Children and Youths

### File Attachments

[R 5116 Education of Homeless Children and Youth 1st Read.pdf \(194 KB\)](#)

## T. 6000 Finances - Consent Agenda

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Subject : 1. Bills and Claims Submitted by Board Secretary  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : T. 6000 Finances - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the payment of all bills and claims as shown for the

periods November 16, 2023 to November 30, 2023 and have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2023 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

## File Attachments

[Bills and Claims 11-16-23 to 11-30-23.pdf \(550 KB\)](#)

Subject : 2. Approve Sports Transportation Quote

Meeting : Dec 6, 2023 - Regular Meeting

Category : T. 6000 Finances - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve Sports Transportation Quote Q07-24T with Irvin Raphael, East Brunswick, NJ retroactive to November 17, 2023 with a cost of \$500.00. See attached Quote Summary.

## File Attachments

[Q07-24T.pdf \(439 KB\)](#)

Subject : 3. Appointment of Architect of Record

Meeting : Dec 6, 2023 - Regular Meeting

Category : T. 6000 Finances - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Appoint SSP Architects as Architect of Record for Newbury School and Adelpia School renovations.

Subject : 4. Belmar Board of Education Vehicle Maintenance Services Shared Services Agreement

Meeting : Dec 6, 2023 - Regular Meeting

Category : T. 6000 Finances - Consent Agenda

Access : Public

Type : Action (Consent)

Recommended Action : Approve the Vehicle Maintenance Services Shared

Services Agreement between the Howell Township Board of Education and the Belmar Board of Education, effective December 7, 2023 to June 30, 2025.

Subject : 5. High Impact Tutoring (HIT) Grant  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : T. 6000 Finances - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve the acceptance of the 2023-2024 High Impact Tutoring (HIT) Grant funding in the amount of \$613,802.00.

Subject : 6. Middle School South Air Conditioning  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : T. 6000 Finances - Consent Agenda  
Access : Public  
Type : Action (Consent)  
Recommended Action : Approve Proposal # UTP23-707 from Unitemp MDI, 26 Worlds Fair Drive, Somerset, NJ 08873 to replace Middle School Souths Daikin Chiller # 1, Circuit 1 Leak Check and Circuit 2 Compressors M4 & M6 at a cost of \$26,928.75. (NJCPA # CK04NJ / BID # BC-BID-22-01.1)

## File Attachments

[UTP23-707.pdf \(2,425 KB\)](#)

## **U. 7000 Property - Consent Agenda**

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## **V. 8000 Operations - Consent Agenda**

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## **W. 9000 Community - Consent Agenda**

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## **X. New Business: Non-Consent Agenda Items**

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Subject : 1. New Business: Non-Consent Agenda Items  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : X. New Business: Non-Consent Agenda Items  
Access : Public  
Type : Discussion

## **Y. New Business: Addenda to the Agenda**

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## **Z. Comments from the Public**

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Subject : 1. Public Comments

Meeting : Dec 6, 2023 - Regular Meeting  
Category : Z. Comments from the Public  
Access : Public  
Type : Information

## Public Content

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject : 2. May be submitted via email  
publiccommentboemtg@howell.k12.nj.us Please visit the  
district website <https://www.howell.k12.nj.us> for instructions  
and details prior to the meeting date.

Meeting : Dec 6, 2023 - Regular Meeting  
Category : Z. Comments from the Public  
Access : Public  
Type : Information

## Public Content

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## AA. Closing Items

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Subject : 1. Adjournment  
Meeting : Dec 6, 2023 - Regular Meeting  
Category : AA. Closing Items  
Access : Public  
Type : Action  
Recommended Action : Motion to Adjourn